

Falcon Drama Boosters
5/31/05 meeting minutes

in attendance: Ms. Germanos
Carol Lamb
Peggy Menzies
Mary Roell
Sally VanZandt

Recruiting members:

Ms Germanos will be going to the middle school on June 8 to meet with prospective theater students. She can hand out membership forms to those students.

Peggy will get the list of 8th grade show choir students and I will ask Melissa for a list of 8th graders in Alice in Wonderland. We can email these parents with information on the boosters.

We can have a space at a table at Back to School night and 9th grade orientation.

We can place the membership form in the August principal's newsletter to SPHS parents.

Before scripts are handed out, and RnR song list handed out, parents will need to attend a meeting where they sign off on the rehearsal schedule as well as sign up for areas to help out with.

We can offer incentives for joining – bumper stickers, window stick-ons, early seating for SPHS plays, listing names in program – to be discussed later.

We agreed on a membership registration form to be used (attached).

We went through the draft bylaws obtained from the music and drama booster club at the middle school (SLS, Inc.). Various changes and additions were made. The attached by-laws were agreed upon. Carol agreed to have the articles and by-laws ready to be signed by tomorrow so that she and Mary can go to Baltimore tomorrow to get incorporated.

Carol also agreed to email Mr Myers, Dr. Reid, and Ms Summers a copy of the articles and by-laws, to ensure notification is given to the school, and to see if there is anything further required by the school or county school board.

In discussing the bank account and what funds would go through the boosters account it was determined that only fundraising to alleviate costs of attending county, state, and national theater festivals will go through the account. Diane (not present) had agreed to be treasurer for the boosters, but will continue to handle the ticket sale monies for the school accounts.

It has been learned through others' experience to have a savings account as well as a checking account. If checks bounce, you find out before you try to spend the money (only cleared funds get transferred to checking.) Also, it is important to keep a record of all

checks deposited for future reference, if someone forgets whether they have paid for something or not.

Monies for t-shirts, cast parties, directors' gifts could go through the booster account. We will need to further discuss this possibility. There is an issue with sales tax on t-shirts and videos.

Musical Theater Camp:

Carol will make changes to the letter to campers (attached) and mail out to all campers.

Mary will look into insurance to cover us for the week of camp.

Ms Germanos will recruit counselors for the camp in her theater arts classes and at the thespian meeting on Monday, June 6. In addition to the fund raising aspects, she will stress that we need them to make this a successful camp, that it is a great opportunity for them to be mentors and leaders, and that they don't have to stay the whole day, or every day. The more counselors there are, the less each will need to do.

Ms. Germanos will also set up a time for a planning meeting for the camp. She will let Mary know when that will be, and Mary will attend. The boosters want to help in any way to make the camp a success. We can obtain the snacks and supplies needed, help to solicit more counselors via email if needed. We can solicit adult help as well, if needed.

Tori and Kyle have already done a lot of planning for the camp. Tori has experienced many Girl Scout workshops, and is breaking the 30 campers into smaller groups and planning 4 stations each day that the small groups will rotate through.

Ms. Germanos will look into the possibility of having Barb Markie come for a day, and possibly other facilitators come to share their expertise in certain areas.

Other areas of fundraising were briefly discussed:

Mary shared past successes working with the Great American Car Wash as an alternative to those students unable to help with the camp.

Selling annual program ads had been discussed earlier in the year. For a set fee, a business would get an ad in every program throughout the year, including RnR. This could be a great source of funds. We need to get suggested pricing from Melissa Vogelsinger, and get a flyer in the August principal's newsletter.